

District Police, Chief

Austin Community College

Job Posting Closing Times: Job postings are removed from advertising at **12:00 A.M.** on the closing date e.g., at midnight on the day before the closing date.

[http://www.myworkday.com/austincc/d/task/3005\\$4482.html](http://www.myworkday.com/austincc/d/task/3005$4482.html).

Austin Community College is a public two-year institution that serves a multicultural population of approximately 41,000 credit students each Fall and Spring semester. We embrace our identity as a community college, as reflected in our mission statement. We promote student success and community development by providing affordable access, through traditional and distance learning modes, to higher education and workforce training, including appropriate applied baccalaureate degrees, in our service area.

As a community college committed to our mission, we seek to recruit and retain a workforce that:

- Values intellectual curiosity and innovative teaching
- Is attracted by the college's mission to promote equitable access to educational opportunities
- Cares about student success and collaborates on strategies to facilitate success for populations including; first generation college students, low-income students, and students from underserved communities.
- Focused on student academic achievement and postgraduate outcomes
- Welcomes difference and models respectful interaction with others
- Engages with the community both within and outside of ACC

Job Posting Title:

District Police, Chief

Job Description Summary:

The Chief of Police (Associate Vice Chancellor) leads public safety operations across the Austin Community College (ACC) District, ensuring the safety, security, and well-being of students, employees, and visitors. This role provides strategic leadership, overseeing all aspects of police and security operations, fostering a culture of community policing and procedural justice, and aligning departmental activities with ACC's mission and values. The Chief supervises the Deputy Chief and command staff, manages departmental resources, and serves as the primary liaison with local, state, and federal law enforcement agencies.

Job Description:**Responsibilities & Duties****Strategic Leadership:**

- Develops and implements the department's mission, vision, goals, and objectives, ensuring alignment with institutional priorities and best practices in community policing.
- Provides mentorship, guidance, and oversight to the Deputy Chief and command staff, ensuring cohesive leadership within the department.

Operations Management:

- Oversees all District Police operations, ensuring effective patrol coverage, rapid incident response, and the enforcement of laws and college policies.
- Directs proper investigation and follow-up on crimes, misdemeanors, college policy violations, safety hazards, and motor vehicle accidents.

- Reviews police reports, logs, and investigative case files to ensure accuracy and compliance.

Compliance and Risk Management:

- Ensures adherence to local, state, and federal laws, including the Clery Act, Title IX, FERPA, and HEOA.
- Oversees the preparation, submission, and accuracy of mandatory reports.

Emergency Management and Crisis Response:

- Develops and updates emergency management plans, crisis response strategies, and crime prevention initiatives.
- Coordinates preparedness efforts for natural disasters, active shooter scenarios, and other emergencies, ensuring alignment with multi-agency protocols.

Community Engagement:

- Promotes a culture of community policing, fostering trust and collaboration with students, faculty, staff, and external stakeholders.
- Develops outreach programs to enhance crime prevention, personal safety, and mental health awareness.

Personnel Management:

- Selects, trains, and evaluates police officers, safety officers, and dispatchers to maintain a professional and effective team.
- Ensures comprehensive training programs are provided to all department personnel.

Resource Management:

- Leads strategic budget planning, manages expenditures, and ensures efficient allocation of resources, including fleet and dispatch operations.
- Gathers data and prepares reports to evaluate departmental effectiveness and compliance.

External Relations:

- Serves as the primary liaison with local, state, and federal law enforcement agencies to enhance public safety efforts.
- Represents the department at institutional and external events, providing leadership on safety and security matters.

Additional Duties:

- Performs other duties as assigned to support the mission and safety objectives of the department and college.

Knowledge

- Texas Penal Code, Texas Code of Criminal Procedure, Texas Family Code, Texas Education Code, and Texas Motor Vehicle Code.
- Principles of community policing and procedural justice.
- Investigative procedures, evidence handling, and crime prevention strategies.

- Emergency management, threat assessment, and crisis response planning.
- Supervisory principles and practices, including personnel management and leadership development.
- Budget preparation, fiscal management, and resource allocation.
- Federal regulations such as the Clery Act, FERPA, and Title IX.

Skills

- Strategic leadership and operational management.
- Exceptional interpersonal and communication skills for interaction with staff, students, and external stakeholders.
- Conflict resolution and decision-making under pressure.
- Development and implementation of policies, training programs, and strategic initiatives.
- Proficiency in law enforcement databases, CAD systems, and public safety analytics tools.
- Strong commitment to community policing and understanding of campus community needs.

Technology Skills

- Proficient in using law enforcement databases, CAD systems, and predictive analytics tools for public safety.

- Skilled in spreadsheet, word processing, and presentation software to develop reports and operational plans.

Required Work Experience

- Minimum of five years of progressively responsible law enforcement experience, including at least three years in a command or senior leadership role.

Required Education

- Bachelor's degree in Criminal Justice, Public Administration, or a related field. Experience cannot substitute for education.

Special Requirements

- Valid Texas Driver's License.
- Valid Texas Peace Officer License and Advanced Peace Officer Certification.
- Must meet all requirements set by the Texas Commission on Law Enforcement (TCOLE) for appointment as a Chief of Police.

Preferred Qualifications

- Experience in higher education or campus law enforcement leadership.
- Knowledge of ACC's District Police Department policies and procedures.
- Completion of advanced leadership training programs, such as the FBI National Academy.

Physical Requirements

- Work is performed in a standard office or similar environment, with occasional requirements for physical activity during emergencies.
- Must be able to respond quickly to incidents, which may include running, climbing, or lifting objects up to 10 pounds.

Safety Responsibilities

- Supervise the safe operation of the department, conduct safety inspections, and take prudent actions to eliminate identified hazards.
- Ensure all personnel receive appropriate safety training and foster a workplace safety culture.

Number of Openings:

1

Job Posting Close Date:

January 30, 2025

Clery Act

As required by the US Department of Education, employees are required to report violations under Title IX and, under the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act (Clery Act), select individuals are required to report crimes. If this position is identified as a Campus Security Authority (Clery Act), you will be notified, trained, and provided resources for reporting.

Disclaimer

The above description is an overview of the job. It is not intended to be an all-inclusive list of duties and responsibilities of the job, nor is it an all-inclusive list of the skills and abilities required to do the job. Duties and responsibilities may change with business needs. ACC reserves the right to add, change, amend, or delete portions of this job description at any time, with or without notice. Employees may be required to perform other duties as requested, directed, or assigned. In addition, reasonable accommodations may be made by ACC at its discretion to enable individuals with disabilities to perform essential functions of the job.

To apply, please visit: <https://apptrkr.com/5939468>

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