



Galveston County Sheriff's Office

Jimmy Fullen, Sheriff

Job Posting: Fugitive Apprehension Deputy

Location: Galveston County, Texas

Department: Galveston County Sheriff's Office

Division: Fugitive Apprehension

Reports to: Sergeant

Starting Salary: \$58,195.00

Top Out Salary: \$73,645.00

Position Overview

The Galveston County Sheriff's Office is seeking dedicated and reliable Deputies to join our **Fugitive Apprehension Division**. This position involves executing and enforcing civil and criminal warrants, apprehending individuals with outstanding warrants for various offenses, and enforcing court orders in civil matters such as evictions and asset seizures. Deputies will also be responsible for the service of subpoenas, writs, and other legal documents. The role requires frequent travel across Texas and the United States to locate, apprehend, and extradite fugitives. A strong commitment to public safety, teamwork, and upholding the law is essential.

Key Responsibilities

- **Serve and enforce civil process** documents, including subpoenas, summons, writs, and other legal notices, ensuring timely and accurate delivery.
- **Execute and enforce criminal warrants** for both felony and misdemeanor offenses.
- **Travel across Texas and the U.S.** to locate, apprehend, and extradite wanted individuals.
- **Enforce court orders** such as evictions and asset seizures, ensuring all actions are performed legally and professionally.
- **Coordinate with attorneys, courts, and law enforcement agencies** to carry out civil and criminal apprehension efforts.
- **Prepare and maintain detailed reports** on civil and criminal process actions, including warrant executions, arrests, and other related activities.
- **Assist with the transportation and processing** of individuals as ordered by the court.
- **Testify in court** when required regarding civil process actions and warrant executions.
- **Maintain accurate records** of civil service activities and ensure proper documentation of all actions taken.
- **Provide support to patrol and investigative divisions** in apprehension and enforcement efforts.
- **Perform other duties as assigned** by supervisory personnel.

Courtesy, Protection, Service

Qualifications

- **Education:** High school diploma or equivalent required; an Associate's or Bachelor's degree in Criminal Justice or a related field is preferred.
- **Licensure:** Must be a licensed peace officer in the state of Texas.
- **Experience:** A minimum of 5 years of law enforcement or related experience is required.
- **Skills:** Excellent communication skills, both written and verbal, with the ability to maintain a professional demeanor in potentially stressful situations. Strong organizational skills and attention to detail.
- **Other Requirements:** Ability to work independently and as part of a team. Must possess a valid Texas driver's license with a clean driving record. Must pass a comprehensive background check, physical fitness test, and drug screening.

APPLICATION DEADLINE: April 3rd, 2025 5:00 pm. TO APPLY: Interested parties should submit a letter of intent **via email** detailing their interest and qualifications along with your full name, P.I.D., contact information, and phone number to: **GALVESTON COUNTY SHERIFF'S OFFICE - RECRUITING DIVISION Deputy Tammy Padron**
- Phone: (409) 766-2321 Email: Tammy.Padron@co.galveston.tx.us

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