

# Reinstatement of License

**Use this form to reinstate a suspended or probated license for a licensee that meets current training requirements and has continually maintained legislatively required continuing education provided in Rule 218.3 for the duration of the suspension or probation, Rule 223.17. If the license was allowed to go inactive during suspension or probation, disregard this application and proceed to the Licensee Reactivation packet.**

**Peace Officer**; must meet the following continuing education, eligibility, and fee requirements prior to reinstatement.

1. Complete all courses required for the current Training Unit and Training Cycle for your level of Certification AND all other legislatively mandated courses applicable to your license. All applicable courses are listed here- <http://www.tcole.texas.gov/content/training-requirements>.
2. Must never have received a dishonorable, or any other type of military discharge, based on misconduct and barring future military service, Rule 217.1;
3. Must submit a certified copy of court case disposition for any arrests that would be a bar to licensure;
4. Must submit reinstatement application on the current commission form. Include required documents(s) and fee.

**Jailer**; must meet the following continuing education, eligibility, and fee requirements prior to reinstatement.

1. Complete Cultural Diversity, course 3939, 394 or 39393, for the current Training Cycle and Mental Health Training for Jailers, course 4900;
2. Must never have received a dishonorable, or any other type of military discharge, based on misconduct and barring future military service, Rule 217.1;
3. Must submit a certified copy of court case disposition for any arrests that would be a bar to licensure;
4. Must submit reinstatement application on the current commission form. Include required documents(s) and fee.

**Telecommunicator**; must meet the following continuing education, eligibility, and fee requirements prior to reinstatement.

1. Complete 20 hours of training, for the current Training Unit 218.3;
2. Must never have received a dishonorable, or any other type of military discharge, based on misconduct and barring future military service, Rule 217.1;
3. Must submit a certified copy of court case disposition for any arrests that would be a bar to licensure;
4. Must submit reinstatement application on the current commission form. Include required documents(s) and fee.

Rule 217.1 requires a national criminal history records check based on your fingerprints. Included with this application is the Fingerprint Applicant Services of Texas (FAST). Questions about the fingerprint process call (512) 936-7700.



## FINGER PRINT INSTRUCTION FORM TEXAS COMMISSION ON LAW ENFORCEMENT (TCOLE/Service Code 11G4J8)

1. Schedule an appointment to be electronically fingerprinted by MorphoTrust USA at one of their IdentoGo enrollment centers.
  - Internet based scheduling is the quickest and most convenient way to obtain a fingerprint appointment.
    - a. **You may begin the process now by simply clicking on this link:** <https://identogo.com>
    - b. Click – Texas
    - c. On-line scheduling
    - d. Service Code: **11G4J8**
    - e. Schedule your appointment accordingly.
    - f. Academy Number: **LE-453007**
  - If you prefer to schedule over the telephone, you must:
    - a. Have your Service Code ready (**11G4J8**), then call **888.467.2080**;
    - b. MorphoTrust will prompt you for the Service Code (**11G4J8**);
    - c. Schedule your appointment accordingly.
2. Arrive at your scheduled appointment with your photo identification and fee (\$9.95).
  - If you plan on bringing a form of identification other than a valid (unexpired) TX Driver License, please refer to the Department of Public Safety's acceptable document types here: <http://www.l1enrollment.com/state/forms/tx/55fc619a7f7aa.doc>
  - MorphoTrust accepts Visa/MasterCard/Discover/American Express, business checks, money orders and coupon codes (employer accounts) at the time of service.
  - Please note that personal checks and cash are **not accepted**.
3. Your fingerprints will be submitted electronically to DPS and the FBI. You will not receive a printed fingerprint card.
4. At the conclusion of your appointment, the MorphoTrust enrollment agent will provide you with an IdentoGo receipt stating that you were fingerprinted.
  - Do not throw away the receipt;
  - You may check status on your submission by clicking on this link: <https://uenroll.identogo.com/workflows/11G4J8> and then;
  - Click "**Check Status**"

Fingerprints provided for this application shall be used to check criminal history records of the Texas Department of Public Safety and the Federal Bureau of Investigation, in accordance with applicable statutes.

**TEXAS COMMISSION ON LAW ENFORCEMENT**

6330 E. Highway 290, STE. 200

Austin, Texas 78723-1035

Phone: (512) 936-7700

<http://www.tcole.texas.gov>

**LICENSEE REINSTATEMENT APPLICATION**

**Commission Rule §223.17**

**Non-refundable \$250 fee must be included. Money order, agency or cashier's check. (5115)**

**APPLICANT INFORMATION**

1. TCOLE PID	2. Last Name	3. First Name	4. M.I.	5. Suffix (Jr. etc.)
6. Race / Ethnicity <input type="checkbox"/> American Indian or Alaskan Native <input type="checkbox"/> Asian <input type="checkbox"/> Black <input type="checkbox"/> Hispanic <input type="checkbox"/> Multicultural <input type="checkbox"/> White		7. Date of Birth	8. Gender <input type="checkbox"/> Male <input type="checkbox"/> Female	9. Driver's License State: Num.:
10. Home Mailing Address		11. City		12. State
13. Zip Code	14. Phone Number		15. E-mail	
16. Type of License <input type="checkbox"/> Peace Officer <input type="checkbox"/> County Jailer <input type="checkbox"/> Telecommunicator			17. High School Diploma or GED <input type="checkbox"/> Yes <input type="checkbox"/> No	

**PLEASE CHECK ONLY THE BOX THAT APPLIES:**

**If licensee is reinstating a suspended license due to lack of training, all of the following documents must be attached to the reinstatement application:**

- \$250 dollar reinstatement fee (money order, agency or cashier's check)
- Copies of all military discharge(s) (DD-214(s))
- Verification that you meet the current continuing education requirements

**If licensee is reinstating a suspended or probated license all of the following must be attached:**

- \$250 dollar reinstatement fee (money order, agency or cashier's check)
- Copies of all military discharge(s) DD-214(s)
- Verification that you meet the current continuing education requirements
- Certified copy of court dismissal (probation) documents

I attest that I meet current requirements for the above selected license. I am fully aware that this application is a government document and, under penalties of perjury, I declare the foregoing information to be true and correct.

\_\_\_\_\_  
Signature of Applicant or License Holder

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Date

Sworn to and subscribed before me, this the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

Notary public in and for, State of Texas  
My Commission expires \_\_\_\_/\_\_\_\_/\_\_\_\_

\_\_\_\_\_  
Printed Name of Notary

Notary Seal or Stamp

\_\_\_\_\_  
Signature of Notary