

## Texas County Corrections and Telecommunicators with Inactive Licenses

**County jailers** not appointed at the end of a four year training cycle without required training have an inactive license. License can be reactivated if they meet the current requirements of commission rule 219.11 and complete required training.

<b>County Corrections Officer Training</b>
3939, 394 or 39393 Cultural Diversity

**Telecommunicators** not appointed at the end of a four year training cycle without required training have an inactive license. License can be reactivated if they meet the current requirements of commission rule 219.11 and complete required training.

<b>Telecommunicators Training</b>
20 hours of training

### NOTICE

Complete the process for fingerprint check. Complete and submit a notarized application. Attach the non-refundable \$250.00 fee with the required documents, and mail to the Commission.

If you have any questions, please call (512) 936-7700.



**FINGER PRINT INSTRUCTION FORM**  
**TEXAS COMMISSION ON LAW ENFORCEMENT**  
**(TCOLE/Service Code 11G4N6)**

1. Schedule an appointment to be electronically fingerprinted by MorphoTrust USA at one of their IdentoGo enrollment centers.
  - Internet based scheduling is the quickest and most convenient way to obtain a fingerprint appointment.
    - a. **You may begin the process now by simply clicking on this link:** <https://identogo.com>
    - b. Click – Texas
    - c. On-line scheduling
    - d. Service Code: **11G4N6**
    - e. Schedule your appointment accordingly.
    - f. Academy Number: **LE-453007**
  - If you prefer to schedule over the telephone, you must:
    - a. Have your Service Code ready (**11G4N6**), then call **888.467.2080**;
    - b. MorphoTrust will prompt you for the Service Code (**11G4N6**);
    - c. Schedule your appointment accordingly.
2. Arrive at your scheduled appointment with your photo identification and fee (\$9.95).
  - If you plan on bringing a form of identification other than a valid (unexpired) TX Driver License, please refer to the Department of Public Safety's acceptable document types here: <http://www.t1enrollment.com/state/forms/tx/55fc619a7f7aa.doc>
  - MorphoTrust accepts Visa/MasterCard/Discover/American Express, business checks, money orders and coupon codes (employer accounts) at the time of service.
  - Please note that personal checks and cash are **not accepted**.
3. Your fingerprints will be submitted electronically to DPS and the FBI. You will not receive a printed fingerprint card.
4. At the conclusion of your appointment, the MorphoTrust enrollment agent will provide you with an IdentoGo receipt stating that you were fingerprinted.
  - Do not throw away the receipt;
  - You may check status on your submission by clicking on this link: <https://uenroll.identogo.com/servicecode/11G4JN6> and then;
  - Click "**Check Status**"

Fingerprints provided for this application shall be used to check criminal history records of the Texas Department of Public Safety and the Federal Bureau of Investigation, in accordance with applicable statutes.

**TEXAS COMMISSION ON LAW ENFORCEMENT**

6330 E. Highway 290, STE. 200  
Austin, Texas 78723-1035  
Phone: (512) 936-7700  
<http://www.tcole.texas.gov>

**Reactivation Application Less Than 2 years**

Return this application with a non-refundable fee of \$250.00 (money order, agency or cashier's check only) payable to the Texas Commission on Law Enforcement (TCOLE). Any required documents must accompany this original application.

**Incomplete applications will not be processed.**

**Please type or print all information.**

**5111 Licensees who have been out of service less than two years**

Date of Application: \_\_\_\_\_

U.S. Citizen:  Yes  No

Type of license, reactivating: (Check one)

County Jailer: Culture Diversity training has been completed

Telecommunicator: 20 hours of required training has been completed

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ M.I.: \_\_\_\_ Suffix: \_\_\_\_\_

TCOLE PID: \_\_\_\_\_ Driver's License Number: \_\_\_\_\_ State: \_\_\_\_\_

Race / Ethnicity:  American Indian or Alaskan Native  Asian  Black  Hispanic  Multicultural  White

Date of Birth: \_\_\_\_\_ Gender: \_\_\_\_\_  High School Diploma  GED

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Zip Code: \_\_\_\_\_ Phone Number: \_\_\_\_\_ E-mail: \_\_\_\_\_

I, the applicant, am fully aware that this application is a government document and, under penalties of perjury I declare the foregoing information to be true and correct.

\_\_\_\_\_  
Applicant's Name (Type or Print)

\_\_\_\_\_  
Applicant's Signature

Sworn to and subscribed before me, this the \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
Name of Notary (Print or Type)

SEAL OR STAMP

\_\_\_\_\_  
My Commission Expires

\_\_\_\_\_  
Signature of Notary