



HAYS COUNTY JOB POSTING

Job Title	Deputy	Job Number	618-0550-072016
Department Head	Sheriff	Date Open	July 20, 2016
Salary Range Minimum	\$4,131.40 Monthly	Application Deadline	Until Filled

This permanent posting allows the department to maintain a pool of applicants from which future vacancies will be filled.

Applicants should be aware that there may or may not be a vacancy at the time applications are submitted.

Applicants must be over the age of 21 and able to work any shift, holidays and weekends.

Individuals in this position serve at the pleasure of the current elected official

Education and/or Experience

- High School Diploma or GED
- One year prior Peace Officer experience or a graduate of the Hays County Sheriff's Office Academy

Other Qualifications, Certificates, Licenses, Registrations

- Class C TX Driver's License
- Licensed TCOLE Basic Peace Officer
- Ability to maintain continuing education requirements as outlined by TCOLE
- Must successfully complete and pass the Hays County Sheriff's Office Field Training Program
- Must be 21 years of age

Required Skill

- Exceptional skill in following oral and written instructions.
- Exceptional skill in negotiating and persuading individuals.
- Exceptional skill in interacting with people at all socio-economic levels.
- Exceptional skill in oral communications in one-on-one and group situations.
- Exceptional skill in remaining calm under stressful situations.
- Proficient skill in listening.
- Proficient skill in written communications for administrative and technical purposes.
- General organizational skills.
- General skill in expressing oneself clearly and concisely, both orally and in writing.

Requisition Notes

Under close supervision, the Deputy enforces all civil and criminal laws of the State of Texas and Hays County. The Deputy protects the citizens of Hays County and anyone traveling through Hays County. This position protects the life and property of the citizens and helps keep Hays County free from crime. The work involves isolating and defining unknown conditions, resolving critical problems and possibly making life or death decisions.

Hays County is an EEO employer. In compliance with the Americans with Disabilities Act, Hays County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.

An offer of employment is contingent upon successful completion of background checks, including reference checks, criminal history and drivers' license checks, if applicable. For more information call 512-393-7788.

In order to be considered for this job a completed Hays County Sheriff's Office Application form must be submitted to Hays County Sheriff's Office, 1307 Uhland Road, San Marcos, TX 78666. Applications are available at Hays County Sheriff's Office, 1307 Uhland Rd, San Marcos, Texas 78666 or at the County's website: www.co.hays.tx.us.