



CITY OF SUGAR LAND

PUBLIC SAFETY DISPATCH

At the City of Sugar Land, we are looking for people driven by a desire to contribute, possess a willingness to be challenged, and are committed to public service. Our champion employees are a driving factor for making Sugar Land "One of America's Best".

The Public Safety Dispatch Department has **MULTIPLE** openings for either a **Public Safety Dispatcher Recruit and/or Certified Public Safety Dispatcher**. The primary responsibility of the Public Safety Dispatcher position is to respond to complaints and emergency situations within the City limits and extra territorial jurisdiction. This is accomplished by assisting citizens in need of both emergency and non-emergency services.

The City is also recruiting for **Public Safety Dispatch Shift Supervisors (2 openings available)**. The PS Dispatch Shift Supervisors will be responsible for overseeing the response and dispatch of personnel to complaints and emergency situations within the City limits.

MINIMUM QUALIFICATIONS:

Public Safety Dispatcher Recruit Requirements: High school graduate, GED or equivalent. Must be capable of being certified by the Texas Department of Public Safety in TCIC/NCIC operations within 6 months of employment or assignment. Must be capable of being certified as a Basic Telecommunications Operator by the Texas Commission on Law Enforcement (TCOLE) within one (1) year of employment or assignment. Must be able to work a flexible schedule, which will include working all shifts, weekends, and holidays. Must pass a City-Administered typing test with a minimum typing speed of 45 words per minute. **Hourly Rate: \$16.91**

Certified Public Safety Dispatcher Requirements: High school graduate, GED or equivalent. One year of experience as a Public Safety Dispatcher in a high volume call center. Must be certified by the Texas Department of Public Safety in TCIC/NCIC operations. Must be certified as a Basic Telecommunications Operator by the Texas Commission on Law Enforcement (TCOLE). **Hourly Rate: \$17.63-\$20.27 (DOQ)**

PS Dispatch Shift Supervisor: High school Diploma or GED. Three years experience as a public safety dispatcher required. Three years experience in supervising or managing the work of others preferred. Must be capable of being certified by the Texas Department of Public Safety in TCIC/NCIC operations within 6 months of employment or assignment. Must be capable of being certified as a Basic Telecommunications Operator by the Texas Commission on Law Enforcement (TCOLE) within one (1) year of employment or assignment. **Hourly Rate: \$23.36 – \$26.86.**

This position is open until Friday, December 23, 2016 at 5pm. Please visit our website at www.sugarlandtx.gov to apply online.