



Police Officer

Police Department
City of Round Rock

Closing Date: August 22, 2014

Essential Job Duties:

Patrol City in car, motorcycle, all-terrain vehicle, bicycle and any other means of transportation and on foot; answer calls for the protection of life and property, and the enforcement of City, County, and State laws; may conduct both preliminary and follow-up investigations of reported criminal activity, deaths, and vehicle traffic accidents.

Respond to any emergency, utilizing exceptional physical abilities which include but are not limited to high speed driving, pursuing criminals while on foot, carrying injured persons, climbing fences and walls, overcoming physical resistance of uncooperative violent suspects, and directing traffic at emergency scenes, fires, and special events. Most of these requirements occur outside and may be in inclement weather.

Make arrests as necessary; interview victims, complainants, and witnesses; interrogate suspects; gather and preserve evidence; testify and present evidence in court.

Contact and cooperate with other law enforcement agencies in matters relating to the investigation of crimes and the apprehension of offenders.

Prepare reports of arrests made, investigations conducted, and unusual incidents observed. Serve warrants and subpoenas.

While on patrol, stop drivers who are operating vehicles in violation of laws; warn drivers against unlawful practices; issue citations and make arrests as necessary. Check buildings for physical security. Receive, search, book, fingerprint, and transport prisoners.

Administer first aid in emergency situations.

Maintain contact with citizens regarding potential law enforcement problems and preserve good relationships with the general public.

Work unsupervised as a solo unit in responding to emergencies.

Work rotating shifts, including nights, weekends, and holidays.

Perform specialized investigative or detective work as assigned by the Chief of Police.

Perform other duties as assigned.

Experience and Training Required:

High School Diploma or G.E.D, and

Minimum of 60 college credit hours from an accredited university **OR**

Two years full time law enforcement experience, **OR**

Two years active duty time in the U.S. Armed Forces.

Must be TCOLE Certified.

Please apply at: www.roundrocktexas.gov/jobs