

TCOLE SIMPLIFIED

On **Thursday, December 15, 2016**, Henderson Police Dept. will be hosting a “TCOLE Simplified Workshop” at the Henderson Civic Center, Texas. The training will be **9:30am until 3:30pm**, with a break for lunch. The workshop is **FREE**.

The workshop will be instructed by TCOLE Field Agents Carey McKinney and Jim Clifton, and is intended to assist Agency Heads, Administrators, Human Resources Personnel, Training Coordinators/Managers, Supervisors, and Staff Personnel with interpretation and implementation of TCOLE Rules and Regulations, and Chapter 1701 of the Texas Occupations Code. The class will focus mainly on documentation, minimum standards, mandated/certification training, and best practices for Non-Contract Providers. The class will not cover information on Contracted or Licensed Training Providers.

Personnel (with PID#) who register and attend the entire workshop will be eligible for 5-hours of TCOLE training credit. Official ID is required for credit. Attendance may be limited due to classroom size – first come first served.

Location: 1005 Hwy 64 West , Texas (Henderson Civic Center)

Date: December 15, 2016

Time: 9:30 am until 3:30pm

To pre-register for the class, please fill out the following information and email the form as an attachment to **Deputy Chief Kenny Byrd** at kbyrd@henderson.tx.us Attendees should bring a (**September 01, 2016**) copy of TCOLE Rules and statutes T.O.C. 1701, available at: <http://www.tcole.texas.gov/content/commission-rules> (then click the link: click [Rules Handbook](#) for the TCOLE Rules Handbook)

Name and PID#:

Agency Name:

Telephone Number:

Email Address:

For further information, please contact **Deputy Chief Kenny Byrd** (Henderson PD) at 903-657-3512 or TCOLE Field Agent Carey McKinney at (903) 948-0535.