



The City of Greenville, Texas is currently accepting applications to test for the position of Police Officer

<u>Test Date</u>	<u>Test Site</u>	<u>Test Time</u>	<u>What to Bring to Test</u>
Saturday - January 11, 2025	Fletcher Warren Civic Center 5501 Business Hwy 69 Greenville, TX 75402	<ul style="list-style-type: none">• 9:00 am – 12:00 for exam, PA follows immediately after• report to test site at 8:30 am	<ul style="list-style-type: none">• Driver's License• DD214 for Veteran Points• Completed Personal History Statement

\$10,000 Hiring Incentive for TCOLE-Certified Applicants or \$5,000 Hiring Incentive for non-TCOLE-Certified Applicants¹ Lateral Hiring Entry Salary Based Upon Experience

Minimum Qualifications to test

1. Minimum Age of 21
2. United States Citizen
3. Graduation from an accredited high school **OR** equivalent
4. Valid driver's license

Preference may be granted to currently certified Police Officers:

	<u>Beginning Salary</u>
Certified Entry Level Pay	Lateral entry based upon experience
Non-Certified Entry Level Pay	\$70,761.33 annually

How to Apply:

- Applications available at www.ci.greenville.tx.us
- Personal History Statements available at <http://www.ci.greenville.tx.us/DocumentCenter/View/15488/Personal-History-Statement-Changes-06042019>
- Applications accepted from Thursday, October 17, 2024 through Friday, January 3, 2025

Applicants must pass the written exam with a minimum score of 70 percent (70%). Physical agility (PA) testing follows IMMEDIATELY for successful applicants. Bring appropriate workout clothes and shoes. After successful completion of the examination and PA testing, an eligibility list will be established and will remain in effect for twelve months, or until exhausted. Preference may be granted to currently certified Police Officers. Applicants must bring Personal History Statements with them to the test (do not mail these).

Individuals with disabilities who need reasonable accommodation to complete testing must contact the Civil Service Director at 903.457.3113 at least two weeks prior to the scheduled test date. Documentation supporting the need for accommodation will be required. The City of Greenville is an Equal Opportunity Employer.

Kathleen M Shields, Director of Civil Service

Posted October 17, 2024

The City of Greenville is an Equal Opportunity Employer

¹\$5000 / \$2500 immediately following hire \$5000 / \$2500 after successful completion of a probationary period



October 17, 2024

Re: Entry Level Police Officer Examination/Personal Agility Test

Dear Applicant:

The Greenville Civil Service Commission invites qualified persons to take the examination for Entry Level Police Officer. **The examination will be held on Saturday, January 11, 2025 at 9:00 a.m. at the Fetcher Warren Civic Center, 5501 Business Highway 69 S., Greenville, Texas 75402.**

Minimum qualifications are listed on the attached notice. Before being hired a background investigation including a drug screen will be required. A listing of disqualifiers is attached. Please review this list to determine that none apply to you.

Starting Salary: \$5,896.78 per month. Previously TCOLE Certified Officers may be considered for the City's Lateral Entry program with starting pay of up to \$7,925.40 per month with ten years' service.

For application forms and information, contact the City of Greenville Human Resources Office, 2821 Washington Street, or call (903) 457-3134. Five points veteran's preference will be added to your passing test score if you have an **honorable discharge** with at least 180 days service in the Active Military. National Guard or Reserve duty alone will not qualify. A copy of your DD Form 214 must be attached to your application and turned in prior to beginning the test to receive credit.

The cutoff date for receipt of applications is January 03, 2025. Applications received or post marked after January 03, 2025, will not be considered.

Physical Ability Test will be conducted that afternoon, January 11, 2025, if you pass the Police Entry Exam and Personal History Packet Review. Please be prepared to take the PAT if you clear the other processes.

To enter the testing area, applicants will be required to furnish valid picture I.D. (Driver's License, Military I.D., etc.) **BE ON TIME!** Once the test has started no one else will be admitted to the testing area.

If you have a disability and wish to request an accommodation to allow you to take the test, then such request must be received at the City's Human Resources Office, P.O. Box 1049, Greenville, Texas 75403 by January 03, 2025. Complete documentation of the need for accommodation must accompany the request or it will not be considered.

Carefully review this letter and the attached notice to avoid misunderstandings. If you meet all minimum requirements, then contact the Human Resources Office for an application form. Our mailing address is City of Greenville, Human Resources Office, and P.O. Box 1049, Greenville, Texas 75403. The application form also can be downloaded via the City website at: www.ci.greenville.tx.us. Telephone: (903) 457-3134. Once we receive your application, we will forward a Study Guide that you may use to prepare for the examination.

Sincerely,

Cynthia Brown

Cynthia Brown
Human Resources Specialist