

## **DESCRIPTION**

The City of Breckenridge, a growing community that supports its Police Department, is looking for a full-time police officer. The ideal candidate will be seeking a career opportunity, is dedicated to public service, and through training and experience, desires to become the best version of themselves.

### **General Definition:**

Patrolling the city in a motor vehicle while protecting persons and property; controls and maintains public order; performs law enforcement and regulatory activities such as traffic enforcement, interviewing witnesses, making arrests, bailiff municipal court, enforcing city ordinances, completing reports; and related work as required.

### **Essential Job Functions:**

Patrols an assigned area to detect criminal activities, suspicious circumstances, traffic and ordinance violations and public safety to life or property; check buildings for physical security; takes appropriate action by issuing citations, warnings or placing violators in custody as appropriate.

Responds to all calls for service, interviews witnesses and suspects, analyzing criminal and civil violations to determine the best method of resolution and determines sufficiency of evidence to justify a search and/or arrest.

Arrests and detains persons suspected of misdemeanor and felony crimes and physically restrains arrested subjects as needed. Serves warrants as required.

Books and processes suspects into the jail and transfers prisoners.

Investigates vehicular accidents, directs traffic, assists motorists, and writes required reports.

Establish personal contacts with citizens to inform and obtain knowledge of the concerns of the community.

Manage people with mental disorders and welfare concerns. Handles lost or missing children's investigations.

Utilizes proper two-way radio techniques and procedures, with clear speech and tone.

Prepares criminal, informational, and other routine reports, and logs.

Presents verbal testimony and evidence in criminal or civil court. Interacts with prosecutors on specific cases.

Collects, processes, photographs, marks, and preserves all types of physical evidence.

Attend shift briefings; receive assignments, handouts and information regarding department policies, enforcement areas of special concern and other relevant information.

Maintains assigned vehicle, patrol equipment and supplies in good working order.

Other duties as assigned.

## **QUALIFICATIONS**

Skill to communicate orally and in writing; recording and organizing data; perform work requiring strength and agility in all weather conditions; follow oral and written directions; and prepare clear, concise, and comprehensive written reports.

**Abilities:** Ability to interpret and apply modern police methods, laws, regulations, policies and procedures relating to law enforcement; ability to identify and correct potential safety hazards; ability to identify and use potential sources of data; ability to make independent judgments; ability to follow oral and written directions; ability to respond to and apply established procedures in emergency situations; ability to make effective use of time; ability to make sound judgments in routine and emergency situations; ability to establish and maintain effective working relationships with officers, employees and personnel of other law enforcement agencies; ability to communicate effectively with the public; ability to deal follow orders and instructions as well as maintain confidentiality and professionalism. Maintain the Breckenridge core values Bold, Responsible, Excellent, Compassionate and Knowledgeable.

## **PHYSICAL DEMANDS**

Overall Physical Strength Demands:

Employees with emergency response duties in their job description may be required to do all the following Physical Demands in all variances from light to very heavy:

### **Physical Demands Description**

#### **Walking/Standing/Running**

Requires standing with minimal rest to include directing traffic, holding a post at a crime scene, searching for suspects. Infrequent running to distances of 150 yards to catch fleeing suspects or respond to other emergencies. (in all weather conditions or extreme emergency conditions)

#### **Sitting**

Requires driving vehicles for long distances and sitting to type reports. (in all weather conditions or extreme emergency conditions)

#### **Lifting / Carrying**

Requires dexterity for lifting objects weighing 50 lbs. May lift, carry, or drag weights up to and including human beings to complete arrest of resisting persons or remove person from danger. (in all weather conditions or extreme emergency conditions)

#### **Pushing / Pulling**

Requires dexterity for pushing or pulling heavy objects; pushing vehicles off roadways to clear traffic lanes, lift, carry, or drag persons to complete arrest of resisting persons or remove person from danger. (in all weather conditions or extreme emergency conditions)

#### **Reaching**

Requires reaching and grabbing by rescuing someone in distress. (in all weather conditions or extreme emergency conditions)

#### **Fine Dexterity**

Requires physical dexterity in completing several tasks at one time and for extended periods of time sufficient to drive vehicle, manipulate computer keyboard, use communication equipment, and manage all required department firearms with precision and accuracy. (in all weather conditions or extreme emergency conditions)

Kneeling / Crouching / Crawling / Bending / Twisting

Requires unimpaired range of motion for kneeling, crouching, crawling, bending, twisting, and climbing for extended periods of time to maneuver around, through, or under various kinds of obstacles during foot pursuits, searching buildings, shooting, searching for a suspect, or any emergency incident. (in all weather conditions or extreme emergency conditions)

Climbing / Balancing

Requires frequent climbing of stairs, walls, embankments and traversing hazardous terrain to arrest subjects, search property, and conduct investigations. (in all weather conditions or extreme emergency conditions)

Vision

Requires visual acuity correctable to 20/20 in each eye at close and long distances sufficient to read license plate numbers and describe suspects and vehicles accurately, direct firearms discharges at appropriate target, using computer screens and read statements with accurate color perception. (in all weather conditions or extreme emergency conditions)

Hearing

Requires ability to hear sounds and understand normal conversations in person, on the telephone, and police radio in noisy and stressful environments. (in all weather conditions or extreme emergency conditions)

Talking

Requires the ability to talk to people in a clear voice and tone for extended periods of time and in stressful situations, talking into a two-way radio, and giving commands. (in all weather conditions or extreme emergency conditions)

Trigger

Requires the ability to pull the trigger of a firearm or Taser. (in all weather conditions or extreme emergency conditions)

Foot Controls

Requires working the foot controls of a motor vehicle for extended periods of time and in stressful situations. (in all weather conditions or extreme emergency conditions)

### **Normal Hours / Days of Work:**

Shift Work – 12-hour shifts including holidays and weekends.

### **Equipment:**

Must be able to work with all City vehicles, computers and computer equipment, cell phones, radios and other communication equipment, various weapons, and other police related equipment necessary to complete assignments.

### **Environmental Factors:**

May be exposed to all the Environmental Factors listed below, and in extreme situations. May also be exposed to all the Health and Safety issues listed below in ALL conditions, and situations regardless.

### **ENVIROMNENTAL FACTORS**

Dirt and Dust Yes  
Extreme Temperature Yes  
Noise and Vibration Yes  
Fumes and Odors Yes  
Wetness/ Humidity Yes  
Darkness or Poor Lighting Yes

### **Health and Safety**

Mechanical Hazards Yes  
Chemical Hazards Yes  
Electrical Hazards Yes  
Fire Hazards Yes  
Explosives Yes  
Communicable Diseases Yes  
Physical Danger or Abuse Yes  
Other (specify) Yes

### **Non-Physical Demands:**

May be required to work within all Non-Physical Demands listed below in ALL conditions, and situations regardless.

Time Pressures Yes  
Emergency Situations Yes  
Frequent Change of Tasks Yes  
Irregular Work Schedule/ Overtime Yes  
Performing Multiple Tasks Simultaneously. Yes  
Working Closely with Others as Part of a Team Yes  
Tedious or Exacting Work Yes  
Noisy/ Distracting Environment Yes

### **REQUIREMENTS**

**Education:** High school graduate (or GED) required. College preferred.

**Experience:** Previous patrol experience preferred or currently attending a certifying academy, will be considered (Attendance, Class and Practical Participation, GPA).

Licenses and certificates: Texas Commission on Law Enforcement (TCOLE) Peace Officer certification, or the ability to obtain after completion of police academy. A valid Texas Class C driver's license is required.

**CONDITIONS OF EMPLOYMENT:**

Must complete a TCOLE Personal History Statement

Must pass a Psychological Evaluation

Must pass a Medical Examination

Must pass pre-employment background check.

Must pass pre-employment drug test.