



Coastal Bend COLLEGE



POLICE OFFICER VACANCY



Job Location
Beeville, Texas

Send your resume to
CGWalwyn@CoastalBend.edu

Section 504 prohibits discrimination on the basis of disability in programs or activities that receive Federal financial assistance from the U.S. Department of Education.

Title IX - No person in the United States shall, on the basis of sex, be excluded from participation, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance.



Position Title: Coastal Bend College Police Officer
Date: 03/07/2025
Target Start Date: 05/05/2025

Jurisdiction of Campus Police Officers:

The jurisdiction of a CBC Police Officer includes all counties and cities in which property is owned, leased, rented, or otherwise under the control of Coastal Bend College.

Job Responsibilities:

Ensuring safety and security on assigned college campus. Patrol grounds, respond to emergencies, enforce laws, and provide assistance to students and staff. Maintain a physical visible presence, conduct investigations, and collaborate with local law enforcement. Dress in clearly identifiable Coastal Bend College Police Uniform when on duty (unless otherwise authorized by Chief of Police). Excellent communication and problem-solving skills required. These duties include but are **not** limited to:

- Following the orders of the Coastal Bend College Police Chief, or his designee.
- Responding to calls for service from the CBC college community.
- Collaborating with local, state, and federal police agencies.
- Assisting MOU agencies as needed
- Assignment to hybrid foot, or motor patrol, in and around CBC - Controlled sites.
- Adhere to CBC Police Department Standard Operating Procedures
- Safe driving operation of police vehicles
- Inspecting police vehicle before and after shift – Document and report damage
- Clean and vacuum police vehicle at the beginning of shift at the assigned car wash
- Complete daily security report and email to Chief of Police.
- Conduct investigations of crimes that occur on CBC property.
- Make arrests and file charges if necessary
- Investigate traffic related incidents occurring on CBC property.
- Enforcement of traffic laws.
- Participating in Community Policing activities
- Participating in mandatory and elective training.
- Maintaining an acceptable proficiency with firearms and self-defense

Other Responsibilities:

Will participate in College responsibilities and duties as assigned.

Education and Licensing Requirements:

- High School Education/GED.
- Current Texas Commission on Law Enforcement (TCOLE) Peace Officer License.
- Intermediate Peace Officer Certification or higher.

Qualifications:

General Requirements:

- Must be a U.S. citizen.
- 5 or more years as a full-time Peace Officer.
- Not prohibited by state or federal law from operating a motor vehicle.
- Not prohibited by state or federal law from possessing firearms or ammunition.
- Be fingerprinted and subject to a search of records to disclose a criminal record.
- Vision: Those who wear glasses or hard contact lenses must have uncorrected visual acuity of at least 20/100 in each eye correctable to 20/20. Wearers of soft contact lenses are exempt from uncorrected visual acuity.
- Normal color and peripheral vision.
- Hearing: Normal hearing in both ears.
- Must complete and submit a current Texas Commission on Law Enforcement (TCOLE) Personal History Statement.
- Must have a valid driver license

Disqualifiers for Employment:

NOTE THIS LIST OF DISQUALIFIERS ARE NOT INCLUSIVE

Applicant's Driving Record

Candidates will not be considered who have violations exceeding those as defined below:

- More than three (3) vehicle accidents on the applicant's Department of Public Safety driving record during the preceding thirty-six (36) months.
- More than three (3) traffic Convictions resulting from separate incidents on the applicant's Department of Public Safety driving record during the preceding thirty-six (36) months. Parking, registration, and equipment convictions are excluded.

Applicant's Criminal History:

- Candidates will not be considered who have a criminal record in Texas or any other state or Territory of the United States of America as delineated below:
- Have been on court-ordered community supervision or probation for any criminal offense that is a Class B MISDEMEANOR or above within the last ten (10) years from the date of the court order.
- Have been convicted of an offense a Class B MISDEMEANOR within the last ten (10) years
- Have been on court-ordered community service or probation for any criminal offense above the grade of a Class B MISDEMEANOR.
- Have been convicted of a criminal offense above the grade of a Class B MISDEMEANOR.
- Is currently under indictment for any offense.
- Is currently charged with any criminal offense for which conviction would prevent the ability to be licensed or be currently under a Protective Order.
- Expungements. Under Texas law expungements are not accepted on convictions, even if the sentence was probation. Expungements from another state must meet the same standards as Texas law.

Texas Commission on Law Enforcement License Status:

- Candidates will not be considered who have had a Texas Commission on Law Enforcement Officer Standards and Education License denied by final order or revoked, currently on suspension, or have a voluntary surrender of license currently in effect.
- Candidates must not have been dismissed or resigned in lieu of dismissal from employment for inefficiency or misconduct.
- Candidates must not have a Designation of Separation from another law enforcement agency that is below an Honorable Discharge.

Illegal Drug and Excessive Alcohol Usage:

Candidates will not be considered who have violations exceeding those as defined below:

- Have illegally used marijuana within the last two years preceding the date of appointment.
- Have used a drug listed in a Penalty Group as defined in Section 481 of the Texas Health and Safety Code without a prescription, or that was prescribed to another as an adult (18 and older).
- Have used a drug (including illegal use of prescription drugs and anabolic steroids) as an adult (18 and older) that tends to establish a pattern.
- Have sold, manufactured, distributed, or cultivated illegal drugs, including marihuana as an adult (18 and older).
- Have be shown by a physician to be drug dependent or a user of illegal drugs.

Fitness Requirements for CBC Police Officers:

- Applicant is physically and mentally able to perform the essential functions of the position, as measured by the following:

- Physical Ability Assessment
- All applicants must pass a work-related physical readiness assessment on the CBC 1.5-mile walking track located on the Beeville Campus at a time below 25 minutes; the physical readiness assessment is pass/ fail.
- Psychological Examination if separation from another law enforcement agency has been more than 180 days from date of hire.
- Drug Testing if separation from another law enforcement agency had been more than 180 days from date of hire.

Travel Requirements:

Will require regular travel to all CBC Instructional Sites in provided patrol unit.

Environment:

Work is generally performed in an outside setting with frequent interruptions and changes in the workflow/volume. Such work may be strenuous and both physically and mentally taxing. The position will also expose the employee to dangers inherent to being a police officer. Officer may be required to work nights, holidays, and weekend shifts as assigned.

Hours:

Selected candidate will work Five (5) eight (8) hour shifts. Hours will vary to meet the need of the Department, to include nights, weekends, and holidays as assigned. The schedule for this opening is Monday to Friday from 4.45p - 1245a (1645 hours – 0045 hours).

Location	All campuses
Hours	8 hours/ 40 week
Salary Range	\$21.00 hourly
Job Classification	Non-Exempt
Security Sensitive	Yes
Division	Public Safety
Department	Police
Reports to	Chief of Police & Emergency Management

I have been presented with the job description for the position of:

Coastal Bend College Police Officer

The requirements for this position have been discussed with me and I agree that I am able to, and will perform, the functions of this job.

Signature: _____

Date: _____