



TRAVIS COUNTY EMERGENCY SERVICES DISTRICT #6

DEPUTY FIRE MARSHAL II

The **Deputy Fire Marshal II (DFM II) Non-Operations** is responsible for a variety of community risk reduction duties. The duties include technical fire inspections, addressing life safety and fire hazards, enforcing and interpreting the adopted fire code, fire and explosion investigations, and leading public education programs. This role also communicates and cooperates with all Federal, State, County, and local agencies and the general public to effectively carry out the mission of the District.

The DFM II Non-Operations is not able to operate in emergency and non-emergency situations within the Operations Division. The DFM II Non-Operations is a ranked classification included in the organization's Collective Bargaining Agreement. It is a non-exempt, safety-sensitive position with a shift 48/96 schedule.

COMPENSATION

Industry competitive compensation starting range between \$31.45 - \$35.46/hourly (calculated on 2990 annual hours) plus employee paid medical coverage with FSA option, dental, vision, paid time off, and retirement contribution.

PRIMARY DUTIES AND FUNCTIONS

The duties listed below illustrate the various types of job functions the individual must be able to perform responsibly and satisfactorily.

- Data verification
- Ensure compliance and enforcement of the District's adopted fire code and applicable standards
- Knox maintenance
- Public education/outreach
- Supervision of assigned task(s)/project(s)
- Assist with scheduling inspections/investigations
- Manage and assist with training
- Conduct fire inspections
- Process ITM report(s) into RMS
- Fielding and handling complaints
- UAV response and support
- Attend and assist with pre-construction meetings
- Facilitate, assign, and assist Prevention personnel with public education/outreach
- Lead or support fire investigations
- Perform administrative review(s) of fire investigation reports

JOB REQUIREMENTS AND RESPONSIBILITIES

Requirements listed below are representative of the knowledge, skills and/or abilities required to meet the job performance for this job assignment.

- Conduct all District fire investigations per NFPA 921, Federal, State, and local laws.
- Follow Fire Inspector (NFPA 1030, 2024 Edition) requirements defined in Sections 7.2 through 7.4.
- Follow Fire Investigator (NFPA 1033, 2022 Edition) requirements defined in Sections 4.2 through 4.7.
- Follow Fire Plans Examiner (NFPA 1030, 2024 Edition) requirements defined in Sections 8.2.1 through 8.2.6.
- Follow Fire and Life Safety Educator I (NFPA 1030, 2024 Edition) requirements for Fire and Life Safety Educator I Section 9.2 through 9.6.
- Work cooperatively with others to successfully meet the goals and objectives of the organization.
- Perform work encompassing advanced technical, scientific, legal, or mathematical concepts.
- Prioritize projects with direction from their officer and be flexible, understanding that priorities will change per the organization's needs.
- Communicate effectively verbally, written and spoken, with the utmost level of honesty, integrity and professionalism.

- Effectively present information in one-on-one settings, small groups, civic and volunteer groups, schools, other service organizations, clients, and other employees of the organization.
- Learn and effectively use District software and similar computer applications

EDUCATION/CERTIFICATIONS/LICENSES/QUALIFICATIONS

The Fire Chief or their Designee may revise and /or add additional education, certification/license, and/or knowledge, skills, and ability requirements. Additional requirements will be based on District needs, TCFP, or compliance requirements and will be communicated in advance. Reasonable accommodations may be made to enable individuals with disabilities to perform the duties, functions, **and responsibilities**.

Required:

- Minimum of seven years of combined experience in fire service or fire inspection/investigation organization with inspection/code enforcement and fire investigations being current primary assigned job duties.
- Current valid Texas Class C Driver License or higher
- Texas Commission on Law Enforcement (TCOLE) basic certification or higher
- Texas Commission on Fire Protection
 - Intermediate Structural Firefighter
 - Intermediate Fire Inspector with Plans Examiner
 - Intermediate Arson Investigator
 - Fire Officer I
 - Fire Officer II and III (completed by 1/1/2026)
 - Instructor I
 - Instructor II (completed by 1/1/2026)
- Fire Life Safety Educator I (completed by 1/1/2026)
- NIMS 100, 200, 700, 703, 800
- NIMS 300, 400 (completed by 1/1/2026)
- FAA Part 107 License (within 3 months of appointment)
- Fire Executive Management Training Program (FEMT) (enrolled within 24 months of appointment)
- Texas Department of State Human Services (TDSHS) Active EMT Certification
- International Association of Arson Investigators (IAAI) Fire Investigation Technician (FIT) Certification; if not already certified as an International Association of Arson Investigators (IAAI) Certified Fire Investigator (CFI) OR National Association of Fire Investigator (NAFI) Certified Fire and Explosion Investigator (CFEI) (completed by 1/1/2026)
- Completed Fire Inspector and Fire Investigator Task Books I (completed by 1/1/2026)

Preferred:

- Associate or Bachelor's Degree
- 5 plus years of supervisory/officer-level experience
- Texas Commission on Fire Protection
- Advanced Structural Firefighter or higher
- Fire Officer IV
- Fire Marshal
- Fire Life Safety Educator II
- TCOLE Intermediate Certification or higher
- Fire Executive Management Training Program (FEMT)
- International Association of Arson Investigators (IAAI) Evidence Collection Technician (IAAI-ECT)
- International Association of Arson Investigators (IAAI) Certified Fire Investigator (CFI)
- NAFI Certified Fire and Explosion Investigator (CFEI)
- Texas Fire Chiefs Association Certified Fire Executive (CFE)
- TEEX Fire Service Chief Executive Officer (FSCEO)
- International Code Council (ICC) Fire Inspector I and II

Apply at <https://www.ltfr.org/careers/>

Lake Travis Fire Rescue is an Equal Opportunity Employer. For a full job description contact careers@ltfr.org.

The above job information does not constitute an employment agreement between the District and the employee. The job information and description are subject to change at the discretion of the District.