

Job Title	Deputy Law Enforcement
Salary	\$29.21 - \$32.88 Hourly \$5,316.22 - \$5,983.45 Monthly \$63,794.64 - \$71,801.43 Annually
Job Type	Full-Time Regular
Location	810 South Stagecoach Trail, San Marcos, Texas
Department	Sheriff's Office

Description Benefits

This Required Form must be UPLOADED into your application in the Attachments Section as the HCSO Required Forms when applying for a Sheriff's Office position

Essential functions, as defined under the Americans with Disabilities Act, include the responsibilities, knowledge, skills, and other characteristics listed below. This list of responsibilities is ILLUSTRATIVE ONLY, and is not a comprehensive listing of all functions and tasks performed by positions in this class. To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. Other duties may be assigned. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Summary

Under close supervision, the Deputy enforces all laws of the State of Texas and Hays County. The Deputy protects the citizens of Hays County and anyone traveling through Hays County. This position protects the life and property of the citizens and helps keep Hays County free from crime. The work involves isolating and defining unknown conditions, resolving critical problems and possibly making life or death decisions. This position must have a strong work ethic. The Deputy must follow directions, meet deadlines, have good attendance, be punctual, be reliable, have honesty, integrity, be free from moral turpitude and have a proper attitude.

Individuals in this position serve at the pleasure of the current elected official.

Responsibilities:

- Assures the services delivered by the Sheriff's Office meet quality and timeliness standards.
- Enforces the laws of Texas and Federal, State and local criminal laws of Texas
- Follows up on cases being investigated and assists other agencies, including fire, EMS, Department of Public Safety, traffic control, and other related entities
- Maintains a high profile in the community
- Assists detectives and supervisors as needed
- **Makes warrantless arrests as per the Texas Code of Criminal Procedure**
- **Prepares probable cause affidavits to present to a magistrate for issuance of arrest warrants**
- Patrol an assigned area by foot or vehicle to enforce county, state, and federal laws; investigate suspicious activities, individuals or conditions; and respond to calls for assistance or protection

- Pursue a fleeing subject on foot through unfamiliar and varied terrain or buildings during both day and night by running, jogging, climbing over and/or through obstacles
- Subdue a resisting or violent subject by physical contact or use of appropriate weapons and tools
- Forcibly, and sometimes against strong resistance, apply handcuffs and other restraints while in various body positions
- Safely operate a police vehicle in all types of traffic, weather, lighting conditions and, when necessary, above posted speed limits
- Arrest or control a subject after a lengthy pursuit and/or physical struggle
- Approach a subject of illegal activity and if necessary, pursue, wrestle, or fight with a subject in order to apprehend, detain, or control subject for the purpose of making an arrest or maintaining law and order
- Physically remove a subject from a vehicle or building and place in a patrol vehicle by securely grasping or holding subject, dragging, lifting, and/or carrying subject
- Enter and exit vehicles quickly to perform rescue, arrest, or emergency operations
- Determine type and amount of appropriate force to use to apprehend subject
- Operate standard weapons (handgun, shotgun, baton, chemical agent or other departmental provided weapon) to enforce law, detain a subject, or protect the life of self or others in situations that justify the use of force or deadly force
- Conduct searches of buildings, vehicles, outdoor areas, persons, and other objects using vision, touch, hearing, and smell to find or detect potential weapons, contraband evidence, hazards, and stolen property or to find lost persons or objects for the purpose of seizing, investigating and/or rescue
- Assist or rescue individuals in need of aid or protection as a result of an accident or a crime
- Investigate and control the scene of a traffic accident to determine cause, and protect life and property
- Control and direct traffic in situations requiring human intervention such as accidents, traffic signal failure, unusually heavy traffic conditions, or adverse weather conditions to ensure the public safety of individuals and property
- Enforce traffic laws and regulations by issuing citations or warnings to individuals who commit violations or offenses
- Remain calm, composed, undistracted, and in full control of cognitive abilities while functioning appropriately in hostile, dangerous, or frightening situations that may require use of deadly force
- Maintain rational decision-making and self-control in situations or environments that are personally offensive (cases of child abuse, child molestation, sexual assault, extreme trauma or death, etc.) or which involve considerable stress, danger, personal risk, violence, hostility, or the use of force
- Maintain composure and exercise restraint when verbally or physically provoked in hostile or violent environments
- Provide testimony and protect the rights, property, and valuables of others in a truthful and honest manner without abusing the authority or integrity of the position
- Gather information in criminal investigations to document facts and evidence. Prepare accurate and detailed reports by searching the scene and by interviewing victims, witnesses and suspects
- Communicate orally and manually using radio, telephone, and Mobile Data Computers to give and obtain information, directions, instructions, and/or commands in order to provide assistance, build community rapport, protect the public, and make arrests
- Interact with a variety of people functioning in various emotional states to manage interpersonal conflicts, develop community relations, resolve or stop criminal activity, obtain or give information, issue citations, counsel and give aid, or maintain order and provide service
- Enter into dangerous situations and confront hazards in a logical and mature manner
- The following physical activities have been linked to the essential job functions of a Sheriff's Deputy:
 - Running
 - Lifting and Carrying
 - Moving Non-Resisters
 - Controlling Resisters
 - Wrestling/Physical Struggles
 - Dragging and Pulling
 - Climbing
 - Jumping
 - Fighting
 - Standing

- Sitting
- Executes arrest warrants
- Assists animal control with loose animals
- Writes reports on investigations, vehicle crashes, offenses, arrests and suspicious activities. Collects, preserves, and submits evidence in accordance with policy
- Prepares probable cause affidavits
- Transports, books and guards prisoners
- Provides crime-prevention resources
- Conducts On-the-Job Training for cadets and new officers (Field Training Officers)
- Sets up tactical positions and emergency response for SWAT situations
- Operates emergency vehicles in compliance with State laws and Department policy
- Engages in vehicle pursuits in accordance with policy
- Employs sound tactics and officer safety when responding to calls
- Completes any and all assigned tasks given by supervisors (i.e., Directed Patrols, Sex Offender compliance checks, etc.)
- Disperses unruly crowds safely and efficiently
- Applies sound police tactics and safety practices. Exercises good judgment in accordance with state law and departmental policy
- Demonstrates a working knowledge and proper implementation of the Hays County Sheriffs Office Standard Operating Procedures for the rank and the position they hold. (When we have one)
- Operates Departmental vehicles in a careful and prudent manner within the guidelines of State law and Departmental policy
- Qualifies semi-annually with handguns and shotgun and annually with authorized rifle
- All issued equipment are in compliance with departmental policy
- Participates in crime prevention activities, recovery of stolen and missing property, assistance to the sick and injured, enforcement of non-criminal regulations, and delivery of services not available elsewhere in the community
- Effectively manages time and prioritizes efforts
- Utilizes discretion in selecting which of several options is the best solution to the problem at hand
- Handles situations appropriately through effective communication, mediation, and interpersonal skills
- Interacts with citizens and co-workers for input and feedback to meet specific goals and objectives
- Follows protocol established by the Sheriffs Office
- Prepares organized, detailed, and concise written documents and reports by hand and computer using proper grammar and spelling
- Uses the computer to search databases and perform research
- Performs functions and specialized skills based on assignment such as attending shift briefings, training on and off site
- Appearing in court for testimony, attending meetings, working on projects, giving presentations and lectures Requires the employee to be able to render credible testimony in any court proceeding to include Justice Courts, County Courts, District Courts and any U.S. Federal Court
- Performs other duties as assigned

Education and/or Experience:

- High School Diploma or GED
- Prior Peace Officer experience preferred

Other Qualifications, Certificates, Licenses, Registrations:

- Class C TX Driver's License
- Licensed TCOLE Basic Peace Officer
- Ability to maintain continuing education requirements as outlined by TCOLE

- Must successfully complete and pass the Hays County Sheriff's Office Field Training Program
- Must be 21 years of age